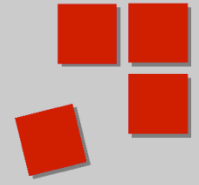


The Planning  
**Cooperative**



## The Planning Cooperative: Sustainability Policy

Dated: 18 February 2011

### **Sustainability Policy**

## **Policy**

The Planning Cooperative understands that its practice can impact both positively and negatively towards environmental, social and economic issues. Our purpose is to provide our planning services in such a way as to minimise negative environmental, social and economic impacts. Our values include honesty, integrity and professionalism. We recognise that our advice and services can have positive long term impacts to social, environmental and economic factors.

The following aims show our commitment to Sustainability:

### **Reduce, Re-use and Recycle**

We share information, provide reports and written communications to clients electronically whenever possible, thus reducing the need for paper. We recycle paper, packaging waste, small electrical appliances and ink cartridges. We compost shredded paper material.

### **Transport/travel**

When travelling to events, venues and client offices we travel by train when possible or car share if appropriate. This reduces the number of vehicular journeys required. We do not promote unnecessary meetings but communicate with each other and clients by telephone or email if possible.

### **Travel to work**

All members of The Planning Cooperative either work from a home office or rent an office close to their home locations. Therefore travel to work does not require a car journey and is undertaken by bicycle or on foot.

### **Energy**

Of the offices we run one is heated by ground source heating and one by a wood stove. We do not run air conditioning.

### **Paper Use**

Whenever practicable we use recycled paper for the production of our reports and material. We encourage our clients to use recycled paper.

### **Promoting Small Businesses**

We are a small business and have built up good working relationships with other small businesses. We work collaboratively with other small professional businesses and sole traders on projects requiring multi disciplinary teams. Our printing suppliers are small businesses local to two of our offices.

### Community Investment

All members of the Planning Cooperative are active in the community in their own right. As a company we encourage this and offer a way of working that promotes the possibility of community involvement.

### Healthy Practices

All members of the Planning Cooperative are encouraged to adopt a healthy lifestyle and are able to adapt their working hours to enable them to undertake their preferred form of fitness activity. We adopt the philosophy of a healthy body aiding an active brain!